

BLOXHAM PARISH COUNCIL

MONDAY 11 MAY 2026

Clerk & Responsible Financial Officer
Theresa Goss
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6 May 2026

Dear Councillor,

The Annual Meeting of the Parish Council will be held on **Monday 11 May 2026 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

County Councillor/District Councillor David Hingley and District Councillors Gordon Blakeway and Rob Pattenden are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

- Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm
- Apologies for absence** - To receive any apologies for absence from the meeting.
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
7:00pm – 7:05pm
- Signing of Acceptance of Office** – All Councillors to complete and hand to the Clerk, their Acceptance of Office forms, following the uncontested election on 7 May 2026.
7:05pm – 7:10pm
- Appointment of Chairman 2026/2027** - To appoint a Chairman of the Parish Council for 2026/2027.
7:05pm – 7:10pm
- Appointment of Vice-Chairman 2026/2027** - To appoint a Vice-Chairman of the Parish Council for 2026/2027.
7:05pm – 7:10pm

6. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

7. **Minutes** - To confirm the minutes of the meetings held on 13 April 2026. **(Attached)**

7:15pm – 7:20pm

8. **Matters Arising** - To discuss any issues arising from the minutes of 13 April 2026.

7:20pm – 7:25pm

9. **General Power of Competence** – To pass the following resolution:

Resolved that Bloxham Parish Council meets the criteria for eligibility relating to the electoral mandate and relevant training of the Clerk and has the General Power of Competence.

The General Power of Competence gives councils the power to do anything an individual can do, provided it is not prohibited by other legislation. The criteria states that a Parish Council must have two thirds of its Councillors appointed by an election and a Clerk who has the Certificate in Local Council Administration. (CiLCA). For more information visit:

<https://www.local.gov.uk/sites/default/files/documents/general-power-competence--0ac.pdf>

7:25pm – 7:30pm

10. **Chairman's Announcements**

7:30pm – 7:35pm

11. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

7:35pm – 7:45pm

12. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

7:45pm – 7:55pm

13. **Village Matters**

i) Flooding Working Group – To receive a report on the work of the Flooding Working Group.

ii) Traffic Calming Working Group – To receive a report on the work of the Traffic Calming Working Group.

iii) Health and Wellbeing Working Group – To receive a report on the work of the Health and Wellbeing Working Group.

iv) Annual Parish Meeting – To discuss any issues which arose at the Bloxham Annual Parish Meeting held on 22 April 2026.

v) Community Events – To discuss community events in the village.

7:55pm – 8:10pm

14. **Planning**

i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**

- ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
- iii) Bloxham Neighbourhood Development Plan – To receive an update on the progress with the Draft Modified Bloxham Neighbourhood Plan.

8:10pm – 8:25pm

15. **Parish Council Matters**

- i) Drop-In and Chat – To note the issues raised at the last session and that the next session is on 13 June 2026.
- ii) Communications & Social Media Platforms – To discuss the Parish Council's communications and social media platforms.
- iii) Parish Council Insurance – To review the Parish Council's insurance policy for 2026/2027.
- iv) Membership of Staffing Committee, Working Groups and Outside Bodies for 2026/2027 – To discuss the memberships. **(To follow)**
- v) Parish Council Documents – To review the following Parish Council documents, which are available to view on the Parish Council web site [Bloxham Parish Council - Documents](#)

- Asset Register
- Risk Management Log and Risk Schedule
- Financial Regulations
- Standing Orders
- Code of Conduct
- Complaints Policy
- Vexatious Complaints Procedure
- Freedom of Information Policy
- Dispute Resolution Process
- Dignity at Work Policy
- Grievance Procedure
- Data Breach Policy
- Data Protection Policy
- Records Retention Policy
- Subject Access Request Procedure
- Press and Media Policy
- Safeguarding Policy
- Training Policy
- Sexual and General Harassment Policy

- vi) Future projects – To discuss possible future projects in the village which could be funded by the Parish Council.

8:25pm – 8:55pm

16. **Financial Matters**

- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(To follow)**
- ii) Budget Monitoring – To note the budget monitoring report for 2026/2027. **(To follow)**

- iii) General, Ring-Fenced and Ear-Marked Reserves 2026/2027 – To note and approve the Parish Council's Reserves. **(To follow)**
- iv) Effectiveness of the Internal Audit 2025/2026 – To review the Effectiveness of the Internal Audit 2025/2026. **(To follow)**

8:55pm – 9:05pm

- 17. **Correspondence** – Items of correspondence will be circulated to members. **9:05pm - 9:10pm**
- 18. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 19 on the grounds that it could involve the likely disclosure of private and confidential information.
9:10pm
- 19. **Quotes for Adult Gym Equipment** – To consider quotes for adult gym equipment in Jubilee Park. **(To follow)**
9:10pm – 9:15pm
- 20. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.
 - Monday 1 June 2026
 - Monday 6 July 2026
 - Monday 3 August 2026
 - Monday 7 September 2026
 - Monday 5 October 2026
 - Monday 2 November 2026
 - Monday 7 December 2026**9:15pm**
- 21. **Items for the Future Agendas/Items of Information**
 - Purchase of devices to monitor pollution levels**9:15pm**

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.
Next Session: 13 June 2026**

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.gov.uk